

**GOVERNMENT OF ANDHRA PRADESH**  
**ABSTRACT**

Establishment – Finance Department – Sri G. Naveen Kumar, Section Officer on OD as Assistant Special Officer (Pensions), O/o the Commissioner of Collegiate Education, A.P. Hyderabad – Sanction of earned leave encashment - Orders – Issued.

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**FINANCE (OP.I) DEPARTMENT**

G.O.Rt.No. 138

Dated.12-01-2009  
Read the following:-

1. Circular Memo, No.15620/C/250/FR.I/2008, dated 04-06-2008.
2. Representation of Sri G. Naveen Kumar, Section Officer on OD as Assistant Special Officer (Pensions), O/o the Commissioner of Collegiate Education, A.P. Hyderabad.

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In pursuance of the instructions issued in the reference 1<sup>st</sup> read above, Sri G. Naveen Kumar, Section Officer on OD as Assistant Special Officer (Pensions), O/o the Commissioner of Collegiate Education, A.P. Hyderabad is hereby permitted to surrender 15 days EL as shown in the annexure to this order.

2. Certified that the encashment of EL now permitted for the financial year 2008-09 has not been sanctioned and not availed by the individual earlier to this financial year.
3. Certified that necessary entries of encashment of leave as above have been made in the Service Register of the individual.
4. The Drawing and Disbursing Officer, O/o the Commissioner of Collegiate Education, A.P. Hyderabad shall draw and disburse the encashment of leave to the individual.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**Dr. N. RAMESH KUMAR**  
**PRINCIPAL SECRETARY TO GOVERNMENT (R&E)**

To

The Sri G. Naveen Kumar, Section Officer on OD Assistant Special Officer (Pensions), O/o the Commissioner of Collegiate Education, A.P. Hyderabad.

The Drawing and Disbursing Officer, O/o the Commissioner of Collegiate Education, A.P. Hyderabad.

Copy to:

The Commissioner of Collegiate Education, A.P. Hyderabad.

The Pay and Accounts Officer, Hyderabad.

SF/SC's.

//FORWARDED::BY ORDER//

**SECTION OFFICER**

ANNEXURE TO G.O.Rt.No.138, FINANCE (OP.I) DEPARTMENT,  
DATED.12-01-2009.

SL.No.	Name and designation	Surrender availed previously	Surrender availed at present	No of days Surrendered	Balance after earned leave surrendered.
1.	Sri G. Naveen Kumar, Section Officer on OD as Assistant Special Officer (Pensions), O/o the Commissioner of Collegiate Education, A.P. Hyderabad.	01-01-08 to 15-01-08	02-01-09 to 16-01-09	15	282

SECTION OFFICER